



# 22d Force Support Squadron Extension Worksheet



CAO: 1 Dec 25

| <b>Member Information</b>   |   |                        |                       |                             |
|---|---|------------------------|-----------------------|-----------------------------|
| <b>Unit:</b>  | <b>Rank &amp; Name (Last, First, Middle):</b> | <b>AFSC:</b>           | <b>CASFC:</b>         | <b>HYT:</b>                 |
| Select  | Select  |                        |                       |                             |
| <b>Extension Information</b>  |   |                        |                       |                             |
| <b>DoD ID #:</b>  | <b>DSN:</b>                                   | <b>Official Email:</b> | <b>Unit CC Email:</b> | <b>CSS Email (Org Box):</b> |
|   |   |                        |                       |                             |
| How much retainability do you need?   |   | Requested Month(s):    |                       |                             |
| Have you ever extended your contract before?  |   | YES                    | NO                    |                             |
| Do you have the supporting documentation? (Review DAFI 36-2606, Table 6.2)  |   |                        | YES                   | N/A                         |
| Have you been approved for retraining?  | Select  | PROJ AFSC:             |                       |                             |
| Are you applying for an SRB (Bonus)?  | Select  | Multiplier:            | Zone: Select          |                             |
| Leave Information (First Extension Only):   | Carry leave forward:                          | Cash Settlement:       | days                  |                             |
| <b>Extension Reasoning (1 Option Only)</b>  |   |                        |                       |                             |
| Select  |   |                        |                       |                             |
| <b>Counseling Statements</b>  |   |                        |                       |                             |
| I understand I may sell leave only on my first extension of enlistment and only up to 60 days during my career.   |   |                        |                       | Initials:                   |
| I understand if I sell leave with my first extension, the leave sold is not processed until I enter the extension.  |   |                        |                       | Initials:                   |
| I understand I must extend in one increment between 36 and 48 months to qualify for an SRB.   |   |                        |                       | Initials:                   |
| I understand my SRB entitlement (if eligible) is based on the date I signed the extension, and the zone is determined based on when I enter the extension.  |   |                        |                       | Initials:                   |
| I understand I may only extend the number of months required to meet the retainability requirement. However, if my AFSC is on the list, I may be able to extend for a longer period to qualify for SRB even though less retainability is required IAW DAFI 36-2606, para 6.6.4.1. |   |                        |                       | Initials:                   |
| <b>Final Verification Section</b>   |   |                        |                       |                             |
| <b>***Please ensure supporting documentation is submitted with this request, if applicable***</b>   |   |                        |                       |                             |
| I certify that I have reviewed and answered all the above applicable to the very best of my knowledge. I understand that I must return this document upon completion to the Retentions Team org box, 22fss.fspd.retentions@us.af.mil.   |   |                        |                       |                             |
| <b>CSS SIGN:</b>  |   | <b>DATE:</b>           |                       |                             |
| <b>MBR SIGN:</b>  |   | <b>DATE:</b>           |                       |                             |
| <b>Comment Section (if Applicable)</b>  |   |                        |                       |                             |
|   |   |                        |                       |                             |